

Altarnun Parish Council

DRAFT Minutes of Altarnun Parish Council (APC) meeting held at Altarnun Village Hall, Wednesday 3rd September 2025, which commenced at 7.30 pm. **APC members present** Cllr Dowler (Chair), Cllr Bloomfield, Cllr Masters, Cllr Pannell, Cllr Halls, Cllr Vickery & Cllr Pooley
Cllr Wendon., **Also present:** Mr R Turner (APC clerk) and three members of the public.

132/25 Apologies for absence: Cornwall Cllr Parsons Cllrs Branch, Kendall, Wendon & Smith.

133/25 Members declaration of interests and requests for dispensations. Members declaration of gifts and hospitality. No declarations of interests or gifts were made.

134/25 Invitation for members of the public and Cornwall Cllr Adrian Parsons to address the meeting.

-A member of the public reported that Altarnun Fun on the Green 2025 raised £872.10.

-A member of the public reported on attendance at the meeting of Plusha Grade Separated Stakeholder Working Group held by Cornwall Council 13.8.2025. The feedback was positive and that the impression is that Cornwall Council's project team are working towards delivering a fair and balanced recommendation for the A30 road improvements between Kennards House and Five Lanes. The work is expected to conclude early 2026.

Cllr Parsons submitted a written report, which the clerk read to the meeting:

-Cornwall Partnership NHS Foundation Trust is pleased to confirm that the minor injury unit in Launceston will reopen at 8am on 2 September. The announcement comes after the Trust communicated the need to close over summer. The Trust has been working hard over the last few weeks to find a solution to allow it to safely reopen the unit.

-Along with Peter Allen of the safer Plusha action group we met our MP to update him with what we were doing at our end with getting plans/business case worked up and to find out what he was doing to lobby National Highways and the DFT, again from his side there was nothing new.

-Following the most recent tragic fatal accident along the A388, I have a meeting with our Highways officials to again review what's being done to improve road safety and push for further improvements and speed reductions along certain sections, where there is resistance to do so.

- Cornwall Council have called for nation status so that decisions about local services and investment in Cornwall's economy are made here in Cornwall, closer to the people they affect most. It would mean Cornwall has more control over housing, transport, and the economy, with decisions taken locally rather than hundreds of miles away. An independent petition is now open online for those interested.

-Cllr Parsons also stated he was keen that APC gave feedback on the 20mph roll out pre consultation information, relating to the parish, recently released by Cornwall Council.

135/25 To approve the minutes of the Altarnun Parish Council meeting held 6th August 2025. It was proposed by Cllr Pannell seconded by Cllr Dowler, then unanimously **resolved** that the minutes of the APC Meeting held on 6th August 2025 were correctly recorded and that they be signed by the Chair. Cllr Dowler signed the minutes.

136/25 Matters arising from minutes of APC meeting 6th August 2025 and not included in this agenda.

There were no matters arising.

137/25 Finance Matters: The Responsible Finance Officer (RFO) reported: -

-Pensions Regulator re-declaration process for the single APC employee was completed 24.8.2025.

-Funds received 8.8.2025 VAT claim £156.83

-Funds received 29.8.2025 bank interest for August 2025 £14.92.

-Bank balance as at 31.8.2025 £20963.30 credit.

The RFO advised accounts payable as follows:

-£120 Julian Blake. EICR certification for defibrillator situate at Five Lanes. Chq 1525

-£360.85 Clerk salary September 2025. Chq 1526

-£266.77 HMRC (PAYE & NI) 6.7.2025-5.10.2025. Chq 1567

-£40 AAV Services Bolventor grass cutting August 2025. Chq 1528

-£1876.86 Smart Brothers invoice for August 2025 (Maintenance £327.86, Altarnun grass £208, Bolventor cemetery £160, Altarnun toilets cleaning £234, Toilet Cleaning £234 Penpont View £80, Footpaths £850 Chq 1529

-£84.99 Microsoft. 365 office software annual fee. By direct debit 5.9.2025.

-£56.95 Pennon Water Services Ltd. Toilet block water bill 15.5.2025-18.8.2025. By direct debit 8.9.2025.

-£47 ICO annual Data Protection fee. By direct debit 5.10.2025

Cllr Pooley proposed to approve the payments, Cllr Dowler seconded, and it was unanimously **resolved** to pay these accounts. Cllr Dowler signed the schedule of payments being made.

138/25 Planning Applications:

-PA25/05745 Proposal Conversion of an agricultural barn to a self-build dwelling and solar array (replacing barn conversion under Class Q decision PA24/07633) Location Agricultural Building East Of Cobblestones Trethinna Hill Altarnun Launceston Applicant Mr And Mrs Simon And Jessica Gillbard

After discussion and clarifying the planning documents, Cllr Pooley proposed & Cllr Halls seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved:**

Altarnun Parish Council has no objections and supports this application

-PA25/05621 Proposal Retention of works to former barn including new external door to the west elevation, together with proposed change of use of barn into a single dwelling Location Tredaule Manor Farm Altarnun Launceston Cornwall Applicant Chris Jacob & Noelle Goldman-Jacob.

After discussion and clarifying the planning documents, Cllr Bloomfield proposed & Cllr Vickery seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**:
Altarnun Parish Council has no objections and supports this application

-PA25/05683 Proposal Demolition of conservatory and porch and erection of new sun room, porch and loggia along with some internal alterations and addition of new rooflights Location Carne Manor Altarnun Launceston Cornwall Applicant Mr & Mrs Moore

After discussion and clarifying the planning documents, Cllr Masters proposed & Cllr Halls seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**:
Altarnun Parish Council supports this application where the proposals appear to enhance the historic character of the property

-PA25/05684 Proposal Listed building consent for demolition of conservatory and porch and erection of new sun room, porch and loggia along with some internal alterations and addition of new rooflights Location Carne Manor Altarnun Launceston Cornwall Applicant Mr & Mrs Moore

After discussion and clarifying the planning documents, Cllr Pooley proposed & Cllr Masters seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**:
Altarnun Parish Council supports this application.

-PA25/05633 Proposal New roof structure to north west corner of the property, including internal alterations. Installation of new timber windows and doors as well as secondary glazing to existing historic windows. Location Carne Manor Cottage Altarnun Launceston Cornwall Applicant Mr & Mrs Moore

After discussion and clarifying the planning documents, Cllr Dowler proposed & Cllr Masters seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**:
Altarnun Parish Council supports this application where the proposals appear to enhance the historic character of the property

-PA25/05634 Proposal Listed building consent for a new roof structure to north west corner of the property, including internal alterations. Installation of new timber windows and doors as well as secondary glazing to existing historic windows. Location Carne Manor Cottage Altarnun Launceston Cornwall Applicant Mr & Mrs Moore

After discussion and clarifying the planning documents, Cllr Pooley proposed & Cllr Dowler seconded to approve the following consultee comment to CC Planning & Sustainable Development Office, which was unanimously **resolved**:
Altarnun Parish Council supports this application.

139/25 Planning Decisions: There were no decisions to report.

140/25 Pre-Application Planning: There were no cases to report.

141/25 Footpaths. It was reported the second annual footpath cut had been completed and that the Local Maintenance Partnership (LMP) grant will be claimed from Cornwall Council. Also, for this year only, an enhanced LMP grant, up to £15k is available to repair and replace missing items and signage. Applications are on a first come basis. After brief discussion Cllr Masters proposed that as there is an identified need for fund missing signage, the clerk prepare a grant application and submit to the LMP team. Cllr Pooley seconded, and it was **resolved** to proceed as proposed.

142/25 Highways. The clerk reported on the 20mph roll out Pre-Consultation Stakeholder Meeting, Launceston 2 (which includes Altarnun parish), held 19.8.2025 by Cornwall Council. It will be followed by a public consultation via social media and local notices inviting responses. Councillors had been furnished with a plan of the proposals for Altarnun prior to the meeting, minus a subsequent amendment which proposes to reduce the speed limit on the old A30 between Trewint and The Row eastbound slip onto the old A30 to 40mph from the present 60mph limit. The plan also confirmed the retention of the existing 30mph limit between Corner Park and Rose Hill.

The meeting was advised that a member of the public had lobbied APC to ensure the reduced limit is applied throughout length of road linking Five Lanes to Altarnun. A member of the public in attendance was allowed to comment, through the chair, and repudiated the need for this particular requirement.

Cllr Bloomfield proposed that the arrangements submitted to APC by Cornwall Council be accepted and no feedback to the rollout team was required ahead of public consultation. Cllr Dowler seconded, and it was **resolved** to accept the plan as presented.

The clerk reported briefly upon the Plusha Grade Separated Junction - Stakeholder Working Group meeting held 13.8.2025,

143/25 Tregunnon K6 Phone Box.

The clerk reported that ownership of the box has been passed from BT to APC.

With regard to future use, residents of the parish will be invited to submit ideas as to a possible use at its current site or elsewhere, if viable.

144/25 Migration to gov.uk domain name and email addresses.

The clerk advised that in the 2024/25 external audit report, there is an explicit instruction to switch to a generic gov.uk web domain name and email address for the clerk at least. Further to minute no. 61/25 this item will be on the agenda for debate at the October full council meeting in respect of resolution and agreement on a supplier and price.

145/25 Correspondence – for information only.

-Member of the public reported a perceived breach of planning permission breach. The clerk referred to the planning authority to be advised that an enforcement reference: EN23//00644 applies to the case.

-Various CALC/NALC & Cornwall Council briefings.

146/25 Advise venue, date & time of next council meeting expected to be at Altarnun Village Hall, Wednesday 1st October 2025 at 7.30pm. Also, to advise dates of future meetings until and including May 2026.

The arrangements of the October meeting were confirmed, and for operational reasons, it was advised that the November meeting will take place 12.11.2025 and the May 2026 meeting will take place 20.5.2026. In the interim, all other meetings will be held on the first Wednesday of their respective months.

Cllr Dowler closed the meeting at 9.11 pm.